

**Board of Fire Commissioners
Washington Township Fire District No. 1
P. O. Box 152
Washington, New Jersey 07882**

Minutes for May 11, 2011:

Meeting Called to Order by R. Dorio at 8:00 P.M.

Pledge of Allegiance

R. Dorio requested a moment of silence for all fallen firefighters.

Roll Call

Chairman – Ralph Dorio – Present
Vice Chairman – Carl Shotwell – Present
Secretary – Karl Spolarich – Absent
Treasurer – Margaret Tobin – Present
Assistant Secretary/Treasurer – Matthew Noctor - Present

Certification of Public Meeting Law

M. Noctor, assistant secretary, noted that this meeting was being held in compliance with the Open Public Meetings Law of 1975 in as much as a notice had been published *The Express Times* and/or *The Star Ledger* and posted at the municipal building.

Reading of Minutes

Minutes from the April 13, 2011, meeting were read by M. Noctor. Motion to accept minutes as read made by M. Tobin. Second was made by C. Shotwell. All were in favor.

Correspondence

M. Tobin reported that Bureau of Fire Prevention has received its gas cards.

M. Noctor reported that the Board's general policy with VFIS has been renewed for June 1, 2011, until June 1, 2012. The accident, sickness, and health policy has also been renewed with VFIS for June 1, 2011, until June 1, 2014.

Report of Fire Chief

Monthly activity report for April 2011 read and submitted by Chief M. Riotto.

Report of Fire Department

None.

Report of Fire Official

Monthly activity report for April 2011 read and submitted by Fire Official W. Cooper.

W. Cooper requested that the Board approve a resolution allowing him to charge a fee for returned checks.

Old Business

R. Dorio reported that the new membership application needs to come before the fire department's Membership Committee, who will be responsible for checking references and performing the background check. It will be his recommendation to the fire department that the vice-president and chief serve on this committee.

R. Dorio reported that there has been no progress on the resolution regarding a photograph policy for the Board. Adoption of this new policy was tabled until the June meeting.

New Business

M. Noctor reported that concerns from the fire department have been brought to his attention regarding the legalities of the Board paying the department's building insurance. A VFIS agent confirmed that this is a common practice by most fire districts since it is more economical. The Board's attorney also confirmed that it is legal for the Board to pay the fire department's building insurance. Motion made by C. Shotwell to continue maintaining the fire department's building insurance under the Board's policy. Second was made by M. Tobin. All were in favor.

Resolution #11-014

M. Tobin made a motion that the Bureau of Fire Prevention charges a \$50.00 fee for any and all returned checks. Second was made by C. Shotwell. All were in favor.

Meeting opened to the public by R. Dorio at 8:42 P.M.

No public participation.

Meeting closed to the public by R. Dorio at 8:44 P.M.

Treasurer's Report/Payment of Bills

Treasurer's report for May 2011 read by M. Tobin and submitted. Motion to pay bills made by C. Shotwell. Second was made by M. Noctor. All were in favor. The total of the approved bills for May 2011 is \$31,231.37.

Miscellaneous

M. Noctor reported that the new light bar has been installed on 76-82.

Adjournment

Motion made by C. Shotwell to adjourn meeting at 8:47 P.M. Second was made by M. Tobin. All were in favor.

Karl B. Spolarich
Secretary