

**Board of Fire Commissioners
Washington Township Fire District No. 1
P. O. Box 152
Washington, New Jersey 07882**

Minutes for November 14, 2012:

Meeting Called to Order by R. Dorio at 8:00 P.M.

Pledge of Allegiance

R. Dorio requested a moment of silence for all fallen firefighters.

Roll Call

Chairman – Ralph Dorio – Present
Vice Chairman – Carl Shotwell – Present
Secretary – Karl Spolarich – Present
Treasurer – Margaret Tobin – Present
Assistant Secretary/Treasurer – Matthew Noctor - Present

Certification of Public Meeting Law

K. Spolarich, secretary, noted that this meeting was being held in compliance with the Open Public Meetings Law of 1975 in as much as a notice had been published *The Express Times* and/or *The Star Ledger* and posted at the municipal building.

Reading of Minutes

Minutes from the October 10, 2012, meeting were read by K. Spolarich. Motion to accept minutes as read made by M. Noctor. Second was made by C. Shotwell. All were in favor.

Correspondence

M. Tobin received the “Privacy Policy” from VFIS.

Report of Fire Chief

Chief G. Mitchell reported that the monthly activity report for October 2012 will be postponed until the next meeting due to Hurricane Sandy. He also reported that 76-63 has been stripped and is ready to deliver to Fire & Safety.

Report of Fire Department

None.

Report of Fire Official

Fire Official W. Cooper submitted his letter of resignation effective immediately. K. Spolarich, on behalf of the Board, thanked Fire Official W. Cooper for his many years of dedicated service and wished him the best in all of his future endeavors.

Old Business

None.

New Business

Resolution #12-019 Transfers of Funds

M. Tobin made a motion to make the following transfers of funds to the 2012 budget:

\$13,000.00 from account #50-0009 to account #50-0003

Second was made by M. Noctor. All were in favor.

M. Tobin made a motion to purchase a new computer and software for the Board's office from the office supply account. Second was made by M. Noctor. All were in favor.

R. Dorio presented a draft of the Board's 2013 proposed budget in the amount of \$475,971.00. The budget presentation will be at the monthly meeting on December 12, 2012, and the budget adoption will be at the monthly meeting on January 9, 2013.

Meeting opened to the public by R. Dorio at 8:24 P.M.

No public participation.

Meeting closed to the public by R. Dorio at 8:25 P.M.

Treasurer's Report/Payment of Bills

Treasurer's report for November 2012 read by M. Tobin and submitted. Motion to pay bills made by C. Shotwell. Second was made by M. Noctor. All were in favor. The total of the approved bills for November 2012 is \$35,469.14.

Miscellaneous

Resolution #12-020 Closing of Meeting Pursuant to Open Public Meetings Act

Motion made by R. Dorio to close the public meeting at 8:27 P.M. and move to executive session to discuss personnel matters regarding the Bureau of Fire Prevention. Second was made by K. Spolarich. All were in favor. The executive session ended at 8:37 P.M. and the public portion of meeting was resumed.

R. Dorio reported that William Heerwagen, Fire Inspector, will serve as the interim Fire Official until further notice.

Adjournment

Motion made by K. Spolarich to adjourn meeting at 8:38 P.M. Second was made by C. Shotwell. All were in favor.

Karl B. Spolarich
Secretary