

**Board of Fire Commissioners  
Washington Township Fire District No. 1  
P. O. Box 152  
Washington, New Jersey 07882**

**Minutes for December 11, 2013:**

**Meeting Called to Order by C. Shotwell at 8:00 P.M.**

**Pledge of Allegiance**

C. Shotwell requested a moment of silence for all fallen firefighters.

**Roll Call**

Chairman – Ralph Dorio – Absent  
Vice Chairman – Carl Shotwell – Present  
Secretary – Karl Spolarich – Present  
Treasurer – Margaret Tobin – Present  
Assistant Secretary/Treasurer – Matthew Noctor - Present

**Certification of Public Meeting Law**

K. Spolarich, secretary, noted that this meeting was being held in compliance with the Open Public Meetings Law of 1975 in as much as a notice had been published *The Express Times* and/or *The Star Ledger* and posted at the municipal building.

**Reading of Minutes**

Minutes from the November 13, 2013, meeting were read by K. Spolarich. Motion to accept minutes as read made by M. Noctor. Second was made by M. Tobin. All were in favor.

**Correspondence**

None.

**Report of Fire Chief**

None.

**Report of Fire Department**

None.

## **Report of Fire Official**

Monthly activity report for November 2013 read and submitted by Fire Official W. Heerwagen, Jr.

## **Old Business**

None.

## **New Business**

K. Spolarich announced that the Petitions for Candidacy for the Board's annual election on Saturday, February 15, 2014, are available.

K. Spolarich noted that December 2013 marks the ten year anniversary of the Board of Fire Commissioners and the Fire District.

## **Resolution #13-016 – Adoption of Temporary Budget for 2014**

K. Spolarich made a motion to adopt a temporary budget for 2014 until the fire district election scheduled for Saturday, February 15, 2014. Second was made by M. Noctor. All were in favor.

## **Resolution #13-017 – 2014 Budget Presentation**

Proposed 2014 budget of the Board in the amount of \$513,592.00, with a total of \$487,887.00 to be raised by taxes, was presented for public discussion and approval. K. Spolarich made a motion to approve the 2014 proposed budget. Second was made by M. Tobin. All were in favor.

## **Resolution #13-018 – Authorizing Reimbursement to Volunteer Firefighters**

M. Tobin made a motion to authorize reimbursement to volunteer firefighters for losses or expenses incurred in the performance of their duties in accordance with N.J.S.A. 40A:14-81.4. Eligible firefighters shall receive \$200.00 and eligible junior members and cadets shall receive \$100.00. Second was made by M. Noctor. All were in favor.

## **Meeting opened to the public by C. Shotwell at 8:10 P.M.**

No public participation.

## **Meeting closed to the public by C. Shotwell at 8:11 P.M.**

### **Treasurer's Report/Payment of Bills**

Treasurer's report for December 11, 2013, read by M. Tobin and submitted. Motion to pay bills made by K. Spolarich. Second was made by M. Noctor. All were in favor. The total of the approved bills for December 11, 2013, is \$6,791.20.

### **Miscellaneous**

M. Tobin reported that she has been working with the accountant to update the pensions for the Bureau of Fire Prevention. She is currently verifying check amounts back to 2009 and is confident that the necessary payments will be made soon. Retired Fire Official W. Cooper has been updated regarding the status of the pensions.

### **Adjournment**

Motion made by M. Tobin to adjourn meeting at 8:18 P.M. Second was made by M. Noctor. All were in favor.

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**Karl B. Spolarich**  
Secretary

**Washington Township Bureau of Fire Prevention  
Fire Official Report  
211 Route 31 North  
Washington, New Jersey 07882  
(908) 689-1208**

**Monthly Report November 2013**

Non Life Hazard Inspections – 8

Life Hazard Inspections – 7

CSDCMAC – 10

Permits Issued – 0

Non-Life Hazard Fees collected - \$193.00

Smoke Detector Fee's (CSDCMAC) collected - \$500.00

Permit Fees collected - 0

Fire Official hours for the month were 47 ½.

Respectfully,

William Heerwagen Jr.  
Fire Official – Washington Fire District #1

**THE COMMISSIONERS OF FIRE DISTRICT NO. 1  
IN THE TOWNSHIP OF WASHINGTON, COUNTY OF WARREN**

**Resolution #13-016**

**Adoption of Temporary Budget for 2014**

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WHEREAS, it has become necessary for the Commissioners of Fire District No. 1 in the Township of Washington, County of Warren, by resolution, to adopt a temporary budget to make appropriations and to provide for the period between the beginning of the fiscal year, January 1, 2014, and the adoption of the budget by the legal voters of the fire district, which election is scheduled for February 15, 2014.

NOW, THEREFORE, be it RESOLVED by the Commissioners of Fire District No.1 in the Township of Washington, County of Warren, as follows:

(1) A temporary budget is hereby adopted to be effective from the beginning of the fiscal year as noted above and to be in full force and effect until the adoption of the annual fire district budget as referenced above; the total of the appropriations of the temporary budget to reflect not in excess of 14% of the total of the appropriations made for all purposes in the budget for the preceding fiscal year exclusive of appropriations for interest and debt redemption charges and capital improvements.

**THE COMMISSIONERS OF FIRE DISTRICT NO. 1  
IN THE TOWNSHIP OF WASHINGTON, COUNTY OF WARREN**

**Resolution #13-018**

**Authorizing Reimbursement to Volunteer Firefighters**

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WHEREAS, the Commissioners are authorized to reimburse volunteer firefighters for losses or expenses incurred in the performance of their duties in accordance with N.J.S.A. 40A:14-81.4.

NOW, THEREFORE, be it RESOLVED by the Commissioners of Fire District No.1 in the Township of Washington, County of Warren, as follows:

- (1) Eligible firefighters shall receive \$200.00 and eligible junior members and cadets shall receive \$100.00 for losses or expenses incurred in the performance of their duties in accordance with N.J.S.A. 40A:14-81.4.
- (2) Total reimbursement to volunteer firefighters for losses or expenses incurred in the performance of their duties for 2013 shall not exceed \$8,000.00.

**Washington Township Fire District #1**  
**Unpaid Bills Detail**  
All Transactions  
12/11/13

	<u>Type</u>	<u>Date</u>	<u>Memo</u>	<u>Open Balance</u>	<u>Num</u>
<b>911 Safety Equipment</b>					
	Bill	12/11/2013	rental gear	1,194.10	
Total 911 Safety Equipment				1,194.10	3000
<b>Comcast</b>					
	Bill	12/11/2013	phones and internet brass castle	138.43	
	Bill	12/11/2013	phones and internet washburn	247.12	
Total Comcast				385.55	3001
<b>Continental Fire and Safety</b>					
	Bill	12/11/2013		1,675.00	
	Bill	12/11/2013	blade picked up from wildwood.	248.00	
Total Continental Fire and Safety				1,923.00	3002
<b>Fleet Services</b>					
	Bill	12/11/2013		468.63	
Total Fleet Services				468.63	3003
<b>Motorola solutions, Inc.</b>					
	Bill	12/11/2013	radio	555.00	
Total Motorola solutions, Inc.				555.00	3004
<b>New Jersey Fire Equipment</b>					
	Bill	12/11/2013	boots light bulbs	385.00	
Total New Jersey Fire Equipment				385.00	3005
<b>R&amp;L Data Centers Inc.</b>					
	Bill	12/11/2013		73.60	
Total R&L Data Centers Inc.				73.60	3006
<b>Richard M. Braslow, ESQ</b>					
	Bill	12/11/2013		240.00	
	Bill	12/11/2013		320.00	
Total Richard M. Braslow, ESQ				560.00	3007

**Star Ledger**

	Bill	12/11/2013		<u>986.00</u>	
Total Star Ledger				986.00	3008

**The JDM Group**

	Bill	12/11/2013	install printer fire official	<u>50.00</u>	
Total The JDM Group				50.00	3009

**The Star Ledger**

	Bill	12/11/2013	advertising election	<u>60.32</u>	
Total The Star Ledger				60.32	3010

**Warren Healthcare Alliance**

	Bill	12/11/2013	ty pe and drug test	100.00	
	Bill	12/11/2013	drug test ns	<u>50.00</u>	
Total Warren Healthcare Alliance				<u>150.00</u>	3011

**TOTAL**

6,791.20