

2013

WASHINGTON TOWNSHIP FIRE DISTRICT NO. 1

(name)

Fire District Budget

Department Of



Community
Affairs

Division of Local Government Services

2013

**WASHINGTON
TOWNSHIP**

(Name)

FIRE DISTRICT NO. 1 BUDGET

FISCAL YEAR: From January 1, 2013 to December 31, 2013

For Division Use Only

CERTIFICATION OF APPROVED BUDGET

It is hereby certified that the approved Budget made a part hereof complies with the requirements of law and the rules and regulations of the Local Finance Board, and approval is given pursuant to N.J.S. 40A:5A-11.

*State of New Jersey
Department of Community Affairs
Director of the Division of Local Government Services*

By: _____ **Date:** _____

CERTIFICATION OF ADOPTED BUDGET

It is hereby certified that the adopted Budget made a part hereof has been compared with the approved Budget previously certified by the Division, and any amendments made thereto. This adopted Budget is certified with respect to such amendments and comparisons only.

*State of New Jersey
Department of Community Affairs
Director of the Division of Local Government Services*

By: _____ **Date:** _____

PREPARER'S CERTIFICATION

2013

WASHINGTON TOWNSHIP

(Name)

FIRE DISTRICT NO. 1 BUDGET

FISCAL YEAR: From January 1, 2013 to December 31, 2013

It is hereby certified that the Fire District No. 1 Budget, including both the Annual Budget and the Supplemental Schedules appended hereto, represents the Board of Commissioners' resolve with respect to statute in that; all estimates of revenues, including the amount to be raised by taxation to support the district budget, are reasonable, accurate and correctly stated, all items of appropriation are properly set forth and in itemization, form and content, the budget will permit the exercise of the comptroller function within the Fire District No. 1.

It is further certified that all proposed budgeted amounts and totals are correct. Also I, hereby, provide reasonable assurance that all assertions contained herein are accurate and all Supplemental Schedules required are completed and attached.

Preparer's Signature:			
Name:	KENNETH A. JINKS		
Title:	CERTIFIED PUBLIC ACCOUNTANT		
Address:	222 MOUNT AIRY ROAD, BASKING RIDGE, NJ 07920		
Phone Number:	908-756-8700	Fax Number:	908-756-5838
E-mail address	KJINKS@METISGROUPLLC.COM		

PREPARER'S CERTIFICATION OTHER ASSETS

2013

WASHINGTON TOWNSHIP

(Name)

FIRE DISTRICT NO. 1 BUDGET

FISCAL YEAR: From January 1, 2013 to December 31, 2013

It is hereby certified that operating appropriations as reported in this annual budget, included on Supplemental Schedule Page SS-6, for the acquisition of Other Assets not included as Capital Outlays are Non-Bondable Assets. The Board of Commissioners has determined that the aforementioned Other Asset appropriation(s) do not meet the criteria for bonding pursuant to the Local Bond Law (N.J.S.A 40A: 2-1 et. seq.) and more specifically, as it pertains to the expected useful life of the asset, pursuant to N.J.S.A 40A:2-21.

It is further certified that the Other Asset appropriation(s) as reported above herein have been determined not to be Capital Assets pursuant to N.J.S.A 40A:14-84 and 40A:14-85. Therefore the election has been made to treat such Other Assets as Operating Appropriations: Current Operating Expenses, pursuant to N.J.S.A 40A: 14-78.6.

Preparer's Signature:			
Name:	KENNETH A. JINKS		
Title:	CERTIFIED PUBLIC ACCOUNTANT		
Address:	222 MOUNT AIRY ROAD, BASKING RIDGE, NJ 07920		
Phone Number:	908-756-8700	Fax Number:	908-756-5838
E-mail address	KJINKS@METISGROUPLLC.COM		

APPROVAL CERTIFICATION

2013

WASHINGTON TOWNSHIP

(Name)

FIRE DISTRICT NO. 1 BUDGET

FISCAL YEAR: From January 1, 2013 to December 31, 2013

It is hereby certified that the Fire District No. 1 Budget, including Supplemental Schedules appended hereto, are a true copy of the Annual Budget approved by resolution by the Board of Commissioners of the Washington Township Fire District No. 1, at an open public meeting, held pursuant to N.J.A.C. 5:31-2.4, on the 12th day of December, 2012.

It is further certified that the recorded vote appearing in the resolution represents a not less than a majority of the full membership of the Board of Commissioners thereof.

Secretary's Signature:			
Name:	KARL SPOLARICH		
Title:	SECRETARY		
Address:	PO BOX 152, WASHINGTON, NJ 07882		
Phone Number:	908-756-8700	Fax Number:	908-756-5838
E-mail address	KJINKS@METISGROUPLLC.COM		

2013 Fire District Information

Please fill out the following information regarding this Fire District:

Name of Fire District:	WASHINGTON TOWNSHIP FIRE SDISTRICT NO. 1		
Address:	PO BOX 152		
City, State, Zip:	WASHINGTON	NJ	07882
Phone Number: (ext)	908-756-8700	Fax:	908-756-5838

Preparer's Name:	KENNETH A. JINKS		
Preparer's Address:	222 MOUNT AIRY ROAD		
City, State, Zip:	BASKING RIDGE	NJ	07920
Preparer's #: (ext.)	908-756-8700	Fax:	908-756-5838
Preparer's Cell #:			
Preparer's E-mail:	KJINKS@METISGROUPLLC.COM		

Chairman:	RALPH DORIO		
Phone Number: (ext.)	908-689-3064	Fax:	
E-mail:			

Secretary/ Treasurer:	KARL SPOLARICH		
Phone Number: (ext.)	908-208-9862	Fax:	
E-mail:			

Name of Auditor:	KENNETH A. JINKS		
Name of Firm:	METIS GROUP LLC		
Address:	222 MOUNT AIRY ROAD		
City, State, Zip:	BASKING RIDGE	NJ	07920
Phone Number: (ext.)	908-756-8700	Fax:	908-756-5838
E-mail:	KJINKS@METISGROUPLLC.COM		

Membership of Board of Commissioners (Full Name)	Title
RALPH DORIO	CHAIRMAN
MARGARET TOBIN	TREASURER
KARL SPOLARICH	SECRETARY
MATTHEW NOCTOR	ASST TREASURER
CARL SHOTWELL	ASST SECRETARY

2013 BUDGET RESOLUTION

WASHINGTON TOWNSHIP

(Name)

Fire District No. 1

FISCAL YEAR: From January 1, 2013 to December 31, 2013

WHEREAS, the Annual Budget for the Washington Township Fire District No. 1 for the fiscal year beginning January 1, 2013 and ending December 31, 2013 has been presented before the Board of Commissioners of the Fire District No.1 at its open public meeting of December 12, 2012; and

WHEREAS, the budget as introduced is in compliance with the Property Tax Levy Cap Law (N.J.S.A. 40A:4-45.44 et. seq.); and,

WHEREAS, the Annual Budget as introduced reflects Total Revenues of \$501,176, which includes amount to be raised by taxation of \$475,671, and Total Appropriations of \$501,176; and

WHEREAS, the amount to be raised by taxation to support the district budget, shall be the amount to be certified to the assessor of the municipality to be assessed against the taxable property in the district, pursuant to N.J.S.A 40A:14-79. Such amount shall be equal to the amount of the total appropriations set forth in the budget minus the total amount surplus and miscellaneous revenues set forth in the budget; and

WHEREAS, in calculating the amount to be raised by taxation, the Fire District No. 1 has taken into account the assessed valuation of taxable property in the Fire District No. 1,

NOW, THEREFORE BE IT RESOLVED, by the Board of Commissioners of the Fire District No. 1, at an open public meeting held on December 12, 2012 that the Annual Budget, including appended Supplemental Schedules, of the Washington Township Fire District No. 1 for the fiscal year beginning January 1, 2013 and ending December 31, 2013 is hereby approved; and

BE IT FURTHER RESOLVED, that the anticipated revenues as reflected in the Annual Budget are of sufficient amount to meet all proposed expenditures/expenses and all covenants, terms and provisions as stipulated in the said Fire District No. 1's outstanding debt obligations, capital lease arrangements, service contracts, and other pledged agreements; and

BE IT FURTHER RESOLVED, that the Board of Commissioners of the Washington Township Fire District No. 1 will consider the Annual Budget for adoption on January 9, 2013.

(Secretary's Signature)

December 12, 2012

(Date)

Board of Commissioners Recorded Vote

Member	Aye	Nay	Abstain	Absent
R. DORIO	X			
C. SHOTWELL	X			
K. SPOLARICH	X			
M. TOBIN	X			
M. NOCTOR	X			

2013 BUDGET MESSAGE

WASHINGTON TOWNSHIP

(Name)

Fire District No. 1 Budget

FISCAL YEAR: From January 1, 2013 to December 31, 2013

1. Complete a brief statement on the 2013 proposed Annual Budget and make comparison to the current year's adopted budget. Explain significant increases or decreases, if any.

The total budget is decreasing from \$589,866 in 2012 to \$501,176 in 2013.

2. Complete a brief statement describing the impact the proposed Annual Budget will have on the Amount to be Raised by Taxation to support the district budget and on the Restricted and Unreserved Fund Balance(s). Explain increases or decreases in the tax rate and utilization of fund balances. **If unreserved fund balance is reduced by more than 10%, explain the projected impact on the following year's budget.**

The amount to be raised by taxation is increasing from \$464,361 in 2012 to \$475,671 in 2013.

3. Include a statement explaining how the District is complying with the Property Tax Levy Cap. The statement must explain reasons for exceeding the Levy Cap and identify the appropriations that caused the district to exceed the Levy Cap, and how they are being addressed by a referendum.

The district is under the Property Tax Levy Cap.

4. If the District plans to pass a Resolution for the Release of Restricted Fund Balance, explain the reason and purposes of the appropriation

N/A

5. Complete a brief statement on the Annual Budget's proposed capital appropriations and payment methods, including debt service for the proposed budget year and for future years.

Reserve for future capital outlays is \$61,500. The District purchased a fire truck in 2012 in the amount of \$385,938.80 and utilized a \$100,000 down payment from the Capital Fund. The amortization schedule for financing the balance has been attached.

6. If the proposed Annual Budget contains an amount for a Cash Deficit of the Preceding Year, pursuant to N.J.S.A 40A:14-78.6, then an explanation as to reasons for occurrence must be disclosed.

N/A

7. Does the Annual Budget appropriate such sums as it may deem necessary for the purchase of first aid, ambulance, rescue, or other emergency vehicles, equipment, supplies and materials for use by a duly incorporated association, pursuant to N.J.S.A 40A:14-85.1? If so, detail the organization(s) incorporated name and amounts.

N/A

8. Complete the following based on the municipal assessor's latest information, pursuant to N.J.S. 54:4-35:

7a. Total Assessed Valuation of District	\$ 679,471,414
7b. Proposed Tax Rate per \$100 of Assessed Valuation	\$ 0.068

9. Is the fire district providing for a first year funding appropriation to establish a length of service award program (LOSAP) in this year's budget, subject to public referendum thereof?

No:	<input checked="" type="checkbox"/>	Yes:	<input type="checkbox"/>	If yes, how much is appropriated?	\$
-----	-------------------------------------	------	--------------------------	-----------------------------------	----

If the public question is defeated, is the Board of Commissioners aware that the budget must be amended to delete the LOSAP appropriation amount and that the Amount to be Raised by Taxation to Support the Budget must be reduced by a like amount?

No:	<input type="checkbox"/>	Yes:	<input type="checkbox"/>
-----	--------------------------	------	--------------------------

2013 FIRE DISTRICT BUDGET

Washington Township Fire District # 1 (Warren)

----ANTICIPATED REVENUES----

----FUND BALANCE UTILIZED----	CROSS REF.	2013 PROPOSED BUDGET	2012 CURRENT YEAR FINAL BUDGET
-----	-----	-----	-----
UNRESTRICTED FUND BALANCE	* A-1 *	\$0 *	\$0 *
RESTRICTED FUND BALANCE	* A-2 *	\$0 *	\$100,000 *
TOTAL FUND BALANCE UTILIZED	* R-1 *	\$0 *	\$100,000 *
		=====	=====

----MISCELLANEOUS ANTICIPATED REVENUES----	CROSS REF.	2013 PROPOSED BUDGET	2012 CURRENT YEAR FINAL BUDGET
-----	-----	-----	-----
SHARED SERVICES (N.J.S.A. 40A:65-1 et seq.)	* *	\$0 *	\$0 *
JOINT PURCHASING AGRMNTS. (N.J.S. 40A:10 & 11)	* *	\$0 *	\$0 *
EMERGENCY ASSISTANCE (N.J.S. 40A:14-26)	* *	\$0 *	\$0 *
MUNICIPAL ASSISTANCE (N.J.S. 40A:14-34)	* *	\$0 *	\$0 *
MUNICIPAL ASSIST. - ADJOIN. (N.J.S. 40A:14-35)	* *	\$0 *	\$0 *
CONTRACTS - VOL. FIRE CO. (N.J.S. 40A:14-68)	* *	\$0 *	\$0 *
LEASES - LOCAL MUNICIPALITY (N.J.S. 40A:14-83)	* *	\$0 *	\$0 *
RENTAL INCOME	* *	\$0 *	\$0 *
SALE OF ASSETS	* A-3 *	\$0 *	*
INTEREST ON INVESTMENTS AND DEPOSITS	* A-4 *	\$700 *	\$700 *
OTHER REVENUE	* A-5 *	\$0 *	\$0 *
TOTAL MISCELLANEOUS REVENUES ANTICIPATED	* R-2 *	\$700 *	\$700 *
		=====	=====

2013 FIRE DISTRICT BUDGET

Washington Township Fire District # 1 (Warren)

----ANTICIPATED REVENUES----

----OPERATING GRANT REVENUE----	CROSS REF.	2013 PROPOSED BUDGET	2012 CURRENT YEAR FINAL BUDGET
-----	----	-----	-----
SUPPLEMENTAL FIRE SERV. ACT (P.L. 1985, c. 295)	* * *	\$0	\$0
OTHER GRANTS & ENTITLEMENTS	* A-6 *	\$0	\$0
TOTAL OPERATING GRANT REVENUE	* R-3 *	\$0	\$0
		=====	=====

MISCELLANEOUS REVENUES OFFSET WITH APPROPRIATIONS:

	CROSS REF.	2013 PROPOSED BUDGET	2012 CURRENT YEAR FINAL BUDGET
	----	-----	-----
UNIFORM FIRE SAFETY ACT (P.L. 1983. c. 383)			
RESERVES UTILIZED	* * *	\$0	\$0
ANNUAL REGISTRATION FEES	* * *	\$24,805	\$24,805
PENALTIES AND FINES	* * *	\$0	\$0
OTHER REVENUES	* * *	\$0	\$0
TOTAL UNIFORM FIRE SAFETY ACT REVENUES	* A-7 *	\$24,805	\$24,805
OTHER REVENUES OFFSET WITH APPROPRIATIONS	* A-8 *	\$0	\$0
TOTAL REVENUES OFFSET WITH APPROPRIATIONS	* R-4 *	\$24,805	\$24,805
		=====	=====
TOTAL REVENUES AND FUND BALANCE UTILIZED (R-1 + R-2 + R-3 + R-4)	* B-1 *	\$25,505	\$125,505
AMOUNT TO BE RAISED BY TAXATION TO SUPPORT THE DISTRICT BUDGET	* R-5 *	\$475,671	\$464,361
TOTAL ANTICIPATED REVENUES (B-1 + R-5)	* B-2 *	\$501,176	\$589,866
		=====	=====

**Maximum Allowable Amount to be raised by Taxation
(For Reference Purposes Only from LC1 based on
Information provided by the district- see instructions.)**

\$515,379

Amount Over Levy Cap

\$0

2013 FIRE DISTRICT BUDGET

Washington Township Fire District # 1 (Warren)

----BUDGETED APPROPRIATIONS----

----OPERATING APPROPRIATIONS----

----- ----ADMINISTRATION---- -----	CROSS REF. -----	2013 PROPOSED BUDGET -----	2012 CURRENT YEAR FINAL BUDGET -----
SALARY & WAGES	* A-9 *	\$9,500	\$9,430 *
FRINGE BENEFITS	* A-13 *	\$0	\$0 *
OTHER EXPENSES	* A-11 *	\$69,701	\$74,667 *
TOTAL ADMINISTRATION	* E-1 *	\$79,201	\$84,097 *

----- ----COST OF OPERATIONS & MAINTENANCE---- -----	CROSS REF. -----	2013 PROPOSED BUDGET -----	2012 CURRENT YEAR FINAL BUDGET -----
SALARY & WAGES	* A-10 *	\$0	\$0 *
FRINGE BENEFITS	* A-14 *	\$0	\$0 *
OTHER EXPENSES	* A-12 *	\$257,268	\$280,964 *
TOTAL COST OF OPERATIONS & MAINTENANCE	* E-2 *	\$257,268	\$280,964 *

2013 FIRE DISTRICT BUDGET

Washington Township Fire District # 1 (Warren)

----BUDGETED APPROPRIATIONS----

----OPERATING APPROPRIATIONS----

----OPERATING APPROPRIATIONS OFF-SET---- WITH REVENUES	CROSS REF.	2013 PROPOSED BUDGET	2012 CURRENT YEAR FINAL BUDGET
-----	-----	-----	-----
SALARY & WAGES	* A-15 *	\$16,800 *	\$16,605 *
FRINGE BENEFITS	* A-16 *	\$0 *	\$0 *
OTHER EXPENSES	* A-17 *	\$8,200 *	\$8,200 *
		-----	-----
TOTAL APPROPRIATIONS OFFSET WITH REVENUES	* E-3 *	\$25,000 *	\$24,805 *
		=====	=====

----APPROPRIATIONS FOR DULY INCORPORATED---- FIRST AID/RESCUE SQUAD ASSOC. (N.J.S. 40A:14-85.1)	CROSS REF.	2013 PROPOSED BUDGET	2012 CURRENT YEAR FINAL BUDGET
-----	-----	-----	-----
VEHICLES	* *	\$0 *	\$0 *
EQUIPMENT	* *	\$0 *	\$0 *
MATERIALS & SUPPLIES	* *	\$0 *	\$0 *
		-----	-----
TOTAL APPROPRIATIONS FOR DULY INCORP. FIRST AID/RESCUE SQUAD ASSOC.	* E-4 *	\$0 *	\$0 *
		=====	=====

2013 FIRE DISTRICT BUDGET

Washington Township Fire District # 1 (Warren)

----BUDGETED APPROPRIATIONS----

----DEFERRED CHARGES---- -----	CROSS REF. -----	2013 PROPOSED BUDGET -----	2012 CURRENT YEAR FINAL BUDGET -----
EMERGENCY APPROPRIATIONS (N.J.S. 40A:14-78.14)			
(1)	* *	\$0 *	\$0 *
(2)	* *	\$0 *	\$0 *
(3)	* *	\$0 *	\$0 *
OTHER DEFERRED CHARGES - (List & Cite Statute)			
(1) Declared State of Emergency (N.J.S. 40A:4-45.45 10b)	* *	n/a *	\$0 *
(2)	* *	\$0 *	\$0 *
(3)	* *	\$0 *	\$0 *
TOTAL DEFERRED CHARGES	* E-5 *	\$0 *	\$0 *
		=====	=====

----DEFICITS FROM OPERATIONS---- -----	CROSS REF. -----	2013 PROPOSED BUDGET -----	2012 CURRENT YEAR FINAL BUDGET -----
CASH DEFICIT OF PRECEEDING YEAR (N.J.S. 40A:14-78.6)	* E-6 *	\$0 *	\$0 *
		=====	=====

	CROSS REF. -----	2013 PROPOSED BUDGET -----	2012 CURRENT YEAR FINAL BUDGET -----
LENGTH OF SERVICE AWARD PROGRAM (LOSAP) - CONTRIBUTION (P.L. 1997, c. 388)	* E-7 *	\$32,000 *	\$40,000 *
		=====	=====

2013 FIRE DISTRICT BUDGET

Washington Township Fire District # 1

----BUDGETED APPROPRIATIONS----

---CAPITAL APPROPRIATIONS---

CAPITAL IMPROVEMENTS (N.J.S. 40A:14-84)

	<u>Date of</u>	<u>Asset Type</u>	<u>Affirmative</u>	<u>2013</u>	<u>2012</u>
<u>List Project Separately</u>	<u>Voter Approva</u>		<u>Vote %</u>	<u>PROPOSED</u>	<u>CURRENT YEAR</u>
				<u>BUDGET</u>	<u>FINAL BUDGET</u>
(1)		Asset Type (Select) *	* *	\$0 *	\$0 *
(2)		Asset Type (Select) *	* *	\$0 *	\$0 *
(3)		Asset Type (Select) *	* *	\$0 *	\$0 *
(4)		Asset Type (Select) *	* *	\$0 *	\$0 *
(5)		Asset Type (Select) *	* *	\$0 *	\$0 *
(6)		Asset Type (Select) *	* *	\$0 *	\$0 *

DOWN PAYMENTS (N.J.S. 40A:14-85)

	<u>Date of</u>	<u>Date of</u>	<u>Asset Type</u>	<u>Affirmative</u>	<u>2013</u>	<u>2012</u>
<u>List Separately</u>	<u>LFB</u>	<u>Voter</u>		<u>Vote %</u>	<u>PROPOSED</u>	<u>CURRENT YEAR</u>
<u>Project</u>	<u>Approval</u>	<u>Approval</u>			<u>BUDGET</u>	<u>FINAL BUDGET</u>
(1) FIRE APPARATUS AND RELATED EQUIPMENT		11/9/2011	Fire Apparatus	* 100% *	\$0 *	\$100,000 *
(2)			Asset Type (Select) *	* *	\$0 *	\$0 *
(3)			Asset Type (Select) *	* *	\$0 *	\$0 *
(4)			Asset Type (Select) *	* *	\$0 *	\$0 *
(5)			Asset Type (Select) *	* *	\$0 *	\$0 *

Total Capital Improvements/Down Payments * C-1 * \$0 * \$100,000 *

RESERVE FOR FUTURE CAPITAL OUTLAYS * C-2 * \$61,500 * \$60,000 *

TOTAL CAPITAL APPROPRIATIONS * E-8 * \$61,500 * \$160,000 *
(C-1 + C-2)

Capital Appropriations offset with Restricted Fund
 Capital Appropriations offset with Grants
 Capital Appropriations offset with Unrestricted Fund

	\$100,000

2013 FIRE DISTRICT BUDGET

Washington Township Fire District # 1 (Warren)

----BUDGETED APPROPRIATIONS----

----DEBT SERVICE FOR CAPITAL----

----APPROPRIATIONS----

----PRINCIPAL PAYMENTS----

	CROSS REF.	2013 PROPOSED BUDGET		2012 CURRENT YEAR FINAL BUDGET	
GENERAL OBLIGATION BONDS	* P-1 *	\$0	*	\$0	*
BOND ANTICIPATION NOTES	* P-2 *	\$0	*	\$0	*
CAPITAL LEASES	* P-3 *	\$37,114	*	\$0	*
INTERGOVERNMENTAL LOANS	* P-4 *	\$0	*	\$0	*
OTHER BONDS OR NOTES	* P-5 *	\$0	*	\$0	*
TOTAL PRINCIPAL PAYMENTS	* D-1 *	\$37,114	*	\$0	*

----INTEREST PAYMENTS----

	CROSS REF.	2013 PROPOSED BUDGET		2012 CURRENT YEAR FINAL BUDGET	
GENERAL OBLIGATION BONDS	* I-1 *	\$0	*	\$0	*
BOND ANTICIPATION NOTES	* I-2 *	\$0	*	\$0	*
CAPITAL LEASES	* I-3 *	\$9,093	*	\$0	*
INTERGOVERNMENTAL LOANS	* I-4 *	\$0	*	\$0	*
OTHER BONDS OR NOTES	* I-5 *	\$0	*	\$0	*
TOTAL INTEREST PAYMENTS	* D-2 *	\$9,093	*	\$0	*

TOTAL DEBT SERVICE APPROPRIATIONS

(D-1 + D-2)

TOTAL BUDGETED APPROPRIATIONS

(E-1 + E-2 + E-3 + E-4 + E-5 + E-6 + E-7 + E-8 + E-9)

	*	\$46,207	*	\$0	*
	* B-2 *	\$501,176	*	\$589,866	*

2013 FIRE DISTRICT BUDGET

Washington Township Fire District # 1 (Warren)

----BUDGETED APPROPRIATIONS----

		2013 Proposed Budget Amount Requested	2012 Final Budget	
----Summary of Referendum Line Items----		SS Page Number		
Insert new rows here				
			\$0	\$0
TOTAL Referendum Line Items		\$0	\$0	

Tax Levy Requested minus Maximum Allowable Levy \$0
As this page is adjusted this amount changes should = \$0
(For Reference Purposes Only - from LC1 based on
Information provided by the district- see instructions.)

		2013 Proposed Budget Amount Requested	2012 Final Budget	
----Summary of Release of Restricted Fund Balance Referendum Line Items----				
Insert new rows here				
TOTAL of Release of Restricted Fund Balance		\$0	\$0	

2013 ADOPTION CERTIFICATION

WASHINGTON TOWNSHIP

(Name)

Fire District No. 1 Budget

FISCAL YEAR: From January 1, 2013 to December 31, 2013

It is hereby certified that the Fire District No. 1 Budget annexed hereto is a true copy of the Budget adopted by the Board of Commissioners of the Washington Township Fire District No. 1, pursuant to N.J.A.C. 5:31-2.4, on the 9th day of January, 2013.

Secretary's Signature:			
Name:	KARL SPOLARICH		
Title:	SECRETARY		
Address:	PO BOX 152, WASHINGTON, NJ 07882		
Phone Number:	908-756-8700	Fax Number:	908-756-5838
E-mail address	KJINKS@METISGROUPLLC.COM		

2013 ADOPTED BUDGET RESOLUTION

WASHINGTON TOWNSHIP

(Name)

Fire District No. 1

FISCAL YEAR: From January 1, 2013 to December 31, 2013

WHEREAS, the Annual Budget for the Washington Township Fire District No. 1 for the fiscal year beginning January 1, 2013 and ending December 31, 2013 has been presented for adoption before the Board of Commissioners of the Washington Township Fire District No. 1 at its open public meeting of December 12, 2012; and

WHEREAS, the Annual Budget as presented for adoption reflects each item of revenue and appropriation in the same amount and title as set forth in the introduced and approved budget, including all amendments thereto, if any, which have been approved by the Director of the Division of Local Government Services; and

WHEREAS, the adopted budget is in compliance with the Property Tax Levy Cap Law (N.J.S.A. 40A:4-45.44 et. seq.); and,

WHEREAS, the Annual Budget as presented for adoption reflects Total Revenues of \$501,176, which includes amount to be raised by taxation of \$475,671 and Total Appropriations of \$501,176; and

WHEREAS, an election shall be held annually on the third Saturday of February in each established fire district to determine the amount of money to be raised by taxation for the ensuing year.

NOW, THEREFORE BE IT RESOLVED, by the Board of Commissioners of the Washington Township Fire District No.1, at an open public meeting held on January 9, 2013 that the Annual Budget of the Washington Township Fire District No.1 for the fiscal year beginning January 1, 2013 and ending December 31, 2013 is hereby adopted and, [subject to the proposed referendum being approved by 50 percent of the voters] shall constitute appropriations for the purposes stated and authorization of Total Revenues of \$501,176, which includes amount to be raised by taxation of \$475,671 and Total Appropriations of \$501,176; and,

BE IT FURTHER RESOLVED, that the Annual Budget as presented for adoption reflects each item of revenue and appropriation in the same amount and title as set forth in the introduced and approved budget, including all amendments thereto, if any, which have been approved by the Director of the Division of Local Government Services; and,

BE IT FURTHER RESOLVED, that an annual election shall be held on the third Saturday of February to determine the amount of money to be raised by taxation for the ensuing year. The results of which shall be subsequently certified to the Division and the Municipal Assessor.

(Secretary's Signature)

January 9, 2013

(Date)

Board of Commissioners Recorded Vote

Member	Aye	Nay	Abstain	Absent
R. DORIO	X			
C. SHOTWELL	X			
K. SPOLARICH	X			
M. TOBIN	X			
M. NOCTOR	X			

2013

WASHINGTON TOWNSHIP FIRE DISTRICT NO. 1

(name)

Supplemental Schedules

Department Of



**Community
Affairs**

Division of Local Government Services

2013 FIRE DISTRICT BUDGET

Washington Township Fire District # 1 (Warren)

-----SUPPLEMENTAL SCHEDULES-----

-----UNRESTRICTED FUND BALANCE-----	CROSS REF.	2013 PROPOSED BUDGET
-----	-----	-----
(1) BEGINNING BALANCE JAN. 1, 2012	* AUDIT *	\$243,526 *
(2) UTILIZED IN CURRENT YEAR'S ADOPTED BUDGET	* *	
(3) PROPOSED BALANCE AVAILABLE (Line 1 - Line 2)	* *	\$243,526 *
(4) ESTIMATED RESULTS OF OPERATIONS IN CURRENT BUDGET	* *	\$30,000 *
(5) ANTICIPATED BALANCE - DEC. 31, 2012 (Line 3 + Line 4)	* *	\$273,526 *
(6) UTILIZED IN PROPOSED BUDGET - 2013	* A-1 *	
(7) PROPOSED BALANCE AFTER UTILIZATION IN 2013 BUDGET (Line 5 - Line 6)	* *	\$273,526 *

-----RESTRICTED FUND BALANCE-----	CROSS REF.	2013 PROPOSED BUDGET
-----	-----	-----
(8) BEGINNING BALANCE JAN. 1, 2012	* AUDIT *	\$190,000 *
(9) Utilized in Current Year's Adopted Budget	* *	\$100,000 *
(10) PROPOSED BALANCE AVAILABLE (Line 8 - Line 9)	* *	\$90,000 *
(11) Estimated Results of Operations in Current Budget	* *	\$60,000 *
(12) ANTICIPATED BALANCE - DEC. 31, 2012 (Line 10 + Line 11)	* *	\$150,000 *
(13) A. Used in Proposed Budget for Capital Purposes (Page 9) *	A-2 *	
B. Release Referendum Resolution (Page 10A) *	* *	
Total Proposed Use of Restricted Fund Balance		
(14) PROPOSED BALANCE AFTER UTILIZATION IN 2013 BUDGET (Line 12 - Line 13A - 13B)	* *	\$150,000 *

2013 FIRE DISTRICT BUDGET

Washington Township Fire District # 1 (Warren)

----SUPPLEMENTAL SCHEDULES----

----SALE OF ASSETS----

		CROSS REF.	PURCHASE BASIS	2013 PROPOSED SALE VALUE
DESCRIPTION OF ASSET (list individually)		-----	-----	-----
(1)		* *		* *
(2)		* *		* *
(3)		* *		* *
TOTAL SALE OF ASSETS		* A-3 *	----- =====	* ----- =====

**----INTEREST ON INVESTMENTS----
AND DEPOSITS (N.J.S.A. 40A:5-15.1)**

INVESTMENTS/ACCOUNTS (List Each)		CROSS REF.	2013 PROPOSED BUDGET	2012 CURRENT YEAR'S FINAL BUDGET
		-----	-----	-----
(1)	BANK ACCOUNTS	* *	\$700	\$700
(2)		* *		
(3)		* *		
(4)		* *		
(5)		* *		
(6)		* *		
(7)		* *		
TOTAL INTEREST ON INVESTMENTS AND DEPOSITS		* A-4 *	----- \$700 =====	* ----- \$700 =====

----OTHER REVENUE----

LIST IN DETAIL:		CROSS REF.	2013 PROPOSED BUDGET	2012 CURRENT YEAR'S FINAL BUDGET
		-----	-----	-----
(1)		* *		* *
(2)		* *		* *
(3)		* *		* *
(4)		* *		* *
(5)		* *		* *
TOTAL OTHER REVENUE		* A-5 *	----- =====	* ----- =====

2013 FIRE DISTRICT BUDGET

Washington Township Fire District # 1 (Warren)

----SUPPLEMENTAL SCHEDULES----

**----OTHER GRANTS &----
ENTITLEMENTS**

**CROSS
REF.**

**2013
PROPOSED
BUDGET**

**2012
CURRENT YEAR'S
FINAL
BUDGET**

LIST IN DETAIL:

(1)	*	*	*	*
(2)	*	*	*	*
(3)	*	*	*	*
(4)	*	*	*	*
(5)	*	*	*	*
(6)	*	*	*	*
(7)	*	*	*	*
(8)	*	*	*	*
(9)	*	*	*	*
TOTAL OTHER GRANTS & ENTITLEMENTS	*	A-6	*	*
		=====		=====

**---OTHER REVENUES OFF-SET WITH---
APPROPRIATIONS**

**CROSS
REF.**

**2013
PROPOSED
BUDGET**

**2012
CURRENT YEAR'S
FINAL
BUDGET**

LIST IN DETAIL:

(1)	*	*	*	*
(2)	*	*	*	*
(3)	*	*	*	*
(4)	*	*	*	*
(5)	*	*	*	*
(6)	*	*	*	*
(7)	*	*	*	*
(8)	*	*	*	*
(9)	*	*	*	*
TOTAL OTHER REVENUES OFF-SET	*	A-8	*	*
		=====		=====

2013 FIRE DISTRICT BUDGET

Washington Township Fire District # 1 (Warren)

----SUPPLEMENTAL SCHEDULES----

----ADMINISTRATION----

SALARY & WAGES (N.J.S. 40A:14-78.7)

TITLE	# of Staff	Annual Compensation	2013
			Proposed Budget
COMMISSIONERS	5	\$1,900	\$9,500
OTHER - LIST INDIVIDUALLY:			
(1)			
(2)			
(3)			
(4)			
(5) Appendix brought forward	AP-1		
TOTAL ADMINISTRATION S&W	A-9		\$9,500

----COST OF OPERATIONS & MAINTENANCE----

SALARY & WAGES (N.J.S. 40A:14-78.7)

TITLE	# of Staff	Annual Compensation	2013
			Proposed Budget
LIST INDIVIDUALLY:			
(1)			
(2)			
(3)			
(4)			
(5) Appendix brought forward	AP-2		
TOTAL COST OF OPERATIONS S&W	A-10		

----OTHER COSTS OFFSET BY REVENUES----

SALARY & WAGES (N.J.S. 40A:14-78.7)

TITLE	# of Staff	Annual Compensation	2013
			Proposed Budget
LIST INDIVIDUALLY:			
(1) DIVISION OF FIRE SAFETY	2	\$8,400	\$16,800
(2)			
(3)			
(4)			
(5) Appendix brought forward	AP-3		
TOTAL Salaries Offset by Revenues	A-15		\$16,800

2013 FIRE DISTRICT BUDGET

Washington Township Fire District # 1 (Warren)

---Salary Expense Appendix (N.J.S.A. 40A:14-78.6)---

			2013	
TITLE			# of	
Administrative Postions (list Individually)			Staff	
			Annual	
			Compensation	
			Proposed Budget	
Insert new rows here				
TOTAL ADMINISTRATION S&W appendix			AP-1	

Insert new rows here	Operation & Maintenance Postions (list Individually)			
TOTAL COST OF OPERATIONS S&W Appendix			AP-2	

Insert new rows here	Salary Offset by Revenue Postions (list Individually)			
Total Salaries Offset By Revenue Appendix			AP-3	

PAGE SS-5 Appendix

2013 FIRE DISTRICT BUDGET

Washington Township Fire District # 1 (Warren)

-----SUPPLEMENTAL SCHEDULES-----

FRINGE BENEFIT COSTS

PROPOSED BUDGET Title	2013			Total
	Administra- tion	Cost of Operation and Maintenance	Other Costs Offset by Revenue	
(1) Public Employee RS Contribution	\$0	\$0	\$0	
Total PERS	\$0	\$0	\$0	\$0
(2) Police & Fire RS Contribution	\$0	\$0	\$0	
Total PFRS	\$0	\$0	\$0	\$0
(3) Employee Group Health Insurance	\$0	\$0	\$0	
Total Group Health Insurance	\$0	\$0	\$0	\$0
(4) Other Fringe	\$0	\$0	\$0	
Total Other Fringe	\$0	\$0	\$0	\$0
TOTAL PROPOSED BUDGET	\$0	\$0	\$0	\$0
Cross Reference	A-13	A-14	A-16	

FINAL BUDGET Title	2012			Total
	Administra- tion	Cost of Operation and Maintenance	Other Costs Offset by Revenue	
(1) Public Employee RS Contribution	\$0	\$0	\$0	
Total PERS	\$0	\$0	\$0	\$0
(2) Police & Fire RS Contribution	\$0	\$0	\$0	
Total PFRS	\$0	\$0	\$0	\$0
(3) Employee Group Health Insurance	\$0	\$0	\$0	
Total Group Health Insurance	\$0	\$0	\$0	\$0
(4) Other Fringe	\$0	\$0	\$0	
Total Other Fringe	\$0	\$0	\$0	\$0
TOTAL FINAL BUDGET	\$0	\$0	\$0	\$0
Cross Reference	A-13	A-14	A-16	

2013 FIRE DISTRICT BUDGET

Washington Township Fire District # 1 (Warren)

----SUPPLEMENTAL SCHEDULES----

----ADMINISTRATION----

OTHER EXPENSES (N.J.S. 40A:14-78.6)

	Cross Ref.	2013 Proposed Budget	2012 Current Year Final Budget
OPERATING - (List Individually):			
(1) LEGAL		\$2,000	\$4,000
(2) ADVERTISING		\$200	\$4,000
(3) ELECTION		\$1,200	\$2,000
(4) Appendix brought forward	AP-4	\$66,301	\$64,667
CONTINGENT EXPENSES			
OTHER ASSETS - NON-BONDABLE (List Individually):			
(1)			
(2)			
(3) Appendix brought forward	AP-5		
TOTAL ADMINISTRATION OTHER EXPENSES	A-11	\$69,701	\$74,667

----COST OF OPERATIONS----

OTHER EXPENSES (N.J.S. 40A:14-78.6)

	Cross Ref.	2013 Proposed Budget	2012 Current Year Final Budget
OPERATING - (List Individually):			
(1) RENT		\$55,197	\$52,568
(2) FIRE HYDRANTS		\$64,000	\$67,188
(3) TRUCK MAINTENANCE		\$32,746	\$36,844
(4) Appendix brought forward	AP-6	\$86,220	\$102,017
CONTINGENT EXPENSES			
		\$505	\$1,560
OTHER ASSETS - NON-BONDABLE (List Individually):			
(1) BUNKER GEAR		\$6,000	\$5,756
(2) HOSE		\$1,000	\$1,066
(3) Appendix brought forward	AP-7	\$11,600	\$13,965
TOTAL COST OF OPERATIONS OTHER EXPENSES	A-12	\$257,268	\$280,964

----Other Expenses Offset by Revenue----

OTHER EXPENSES (N.J.S. 40A:14-78.6)

	Cross Ref.	2013 Proposed Budget	2012 Current Year Final Budget
OPERATING - (List Individually):			
(1) SUPPLIES		\$8,200	\$8,200
(2)			
(3)			
(4) Appendix brought forward	AP-8		
CONTINGENT EXPENSES			
OTHER ASSETS - NON-BONDABLE (List Individually):			
(1)			
(2)			
(3) Appendix brought forward	AP-9		
TOTAL Other Expenses Offset by Revenue	A-17	\$8,200	\$8,200

2013 FIRE DISTRICT BUDGET

Washington Township Fire District # 1 (Warren)

Other Expense Appendix (N.J.S.A. 40A:14-78.6)

Use this page only if additional lines are required on the Supplemental Other Expenses
 Insert additional rows where indicated to ensure they are included in the total
 Totals will be reflected on SS-6

		Cross Ref.	2013 Proposed Budget	2012 Current Year Final Budget
ADMINISTRATION				
OPERATING (list individually)				
Insert new rows here	AUDIT & ACCOUNTING		\$7,500	\$5,638
	OFFICE SUPPLIES		\$950	\$2,590
	INSURANCE		\$57,851	\$56,439
	Total Additional Administration Operating Expenses	AP-4	\$66,301	\$64,667

OTHER ASSETS - NON-BONDABLE (list individually):				
Insert new rows here				
Total Additional Administration Other Assets		AP-5		

		Cross Ref.	2013 Proposed Budget	2012 Current Year Final Budget
COST OF OPERATIONS				
OPERATING - (list individually):				
Insert new rows here	EQUIPMENT TESTING		\$8,650	\$9,017
	VEHICLE LEASES		\$48,000	\$48,000
	TRUCK FUEL		\$6,500	\$6,150
	TRAINING		\$10,000	\$13,940
	EQUIPMENT REPAIR		\$7,550	\$8,475
	TELEPHONE		\$2,730	\$4,993
	OSHA		\$2,470	\$11,031
	DUES & SUBSCRIPTIONS		\$320	\$411
Total Additional Operating Expenses Operations		AP-6	\$86,220	\$102,017

OTHER ASSETS - NON-BONDABLE (list individually):				
Insert new rows here	PPE		\$3,000	\$4,264
	RADIO EQUIPMENT		\$5,000	\$6,396
	PORTABLE EQUIPMENT		\$2,200	\$2,132
	HAZMAT MAINTENANCE		\$1,400	\$1,173
	Total Additional Cost of Operations Other Assets	AP-7	\$11,600	\$13,965

OTHER EXPENSES OFFSET BY REVENUE				
OPERATING - (list individually):				
Insert new rows here				
Total Additional Operating Expenses Offset by Revenue		AP-8		

OTHER ASSETS - NON-BONDABLE (list individually):				
Insert new rows here				
Total Costs Offset by Revenue Other Assets		AP-9		

2013 FIRE DISTRICT BUDGET

Washington Township Fire District # 1 (Warren)

----SUPPLEMENTAL SCHEDULES----

----DEBT SERVICE SCHEDULE----

PRINCIPAL PAYMENTS

Description	Date of Project	Date of Voter Approval	% of Approval	Date of LFB Approval	Final Budget	YEARS					
						Proposed Budget	Proposed Budget	Proposed Budget	Proposed Budget	Proposed Budget	
						2012	2013	2014	2015	2016	2017
General Obligation Bonds											
Insert new rows here					*						
Insert new rows here					*						
Insert new rows here					*						
Insert new rows here					*						
Insert new rows here					*						
TOTAL PAYMENTS P-1					*						
Bond Anticipation Notes											
Insert new rows here					*						
Insert new rows here					*						
Insert new rows here					*						
Insert new rows here					*						
Insert new rows here					*						
TOTAL PAYMENTS P-2					*						
Capital Leases											
CAPITAL LEASE	4/16/12	11/9/11	100.00%	3/31/12	*	\$37,114	\$38,294	\$39,512	\$40,768	\$42,065	
Insert new rows here					*						
Insert new rows here					*						
Insert new rows here					*						
Insert new rows here					*						
TOTAL PAYMENTS P-3					*	\$37,114	\$38,294	\$39,512	\$40,768	\$42,065	
Intergovernmental Loans											
Insert new rows here					*						
Insert new rows here					*						
Insert new rows here					*						
Insert new rows here					*						
TOTAL PAYMENTS P-4					*						
Other Bonds Or Notes											
Insert new rows here					*						
Insert new rows here					*						
Insert new rows here					*						
Insert new rows here					*						
TOTAL PAYMENTS P-5					*						
Total Principal Debt Payments D-1					*	\$37,114	\$38,294	\$39,512	\$40,768	\$42,065	

Fire District Summary Levy Cap Calculation

FDCode	Fire District	COUNTY	EXAMINER
212201	Washington Township Fire District # 1	Warren	
Model Fire District Tax Levy Calculation Worksheet			
Levy Cap Calculation			
	Prior Year Amount to be Raised by Taxation for Municipal Purposes		\$464,361
	Changes in Service Provider (+/-)		\$0
	DLGS Approved Adjustments		\$0
	Net Prior Year Tax Levy for Municipal Purposes for Cap Calculation		\$464,361
	Plus 2% Cap increase		\$9,287
	Adjusted Tax Levy Prior to Exclusions		\$473,648
	Exclusions:		
	Shared Service Exclusion	\$0	
	Change in Total Debt Service Appropriation	\$46,207	
	Allowable pension increases	\$0	
	Allowable increase in health care costs	\$0	
	Changes in LOSAP contributions (+/-)	-\$8,000	
	Extraordinary Costs due to a "Declared" Emergency (+/-)	\$0	
	Net Capital Improvement Fund and/or Down Payment on Improvements and Reserve for Future Capital Outlay	\$1,500	
	Add Total Exclusions		\$39,707
	Less Cancelled or Unexpended Referendum Amounts		\$0
	Adjusted Tax Levy		\$513,355
	Additions:		
	New Ratables - Increase in Valuations (New Construction and Additions)	\$2,975,700	
	Prior Year Local Fire District Tax Rate (3 decimals/\$100)	\$0.068	\$2,023
	Amount Utilized from Levy Cap Bank from 2011		\$0
	Amount Utilized from Levy Cap Bank from 2012		\$0
	Subtotal: Maximum Tax Levy Before Referendum		\$515,379
	Amount Proposed for Levy Cap Referendum		\$0
	Maximum Allowable Amount to be Raised by Taxation		\$515,379
Cap Bank Calculation			
	Amount To Be Raised By Taxation		\$475,671
	Cap Bank Available from Prior Year (2011) for 2013's Budget		\$0
	Revised Cap Bank from Prior Year (2011) (Lapses)		\$0
	Cap Bank Available from Prior Year (2012) for 2013's Budget		\$0
	Revised Cap Bank from Prior Year (2012) available for 2014's Budget		\$0
	Cap Bank Available from 2013 for 2014's Budget		\$39,708

Health Insurance Exclusion Calculation Sheet

FY 2013 State Health Benefits Program Average Increase: 9.2%

Fire District	COUNTY	EXAMINER	
Washington Township Fire District # 1	Warren		
These amounts are drawn from SS-5A Fringe Benefits. If a waiver or referendum is planned for this expense, that amount must be manually entered		Proposed Budget	Final Budget
Administration Health Insurance Appropriation		\$0	\$0
Operations & Maintenance Health Insurance Appropriation		\$0	\$0
A. Proposed Budget Group Health Insurance		\$0	\$0
NET INCREASE (DECREASE)		\$0	
1. Net Increase Divided by 2012 Amount Budgeted = % Increase		0.00%	
2. SFY 2013 State Health Average <u>9.2%</u> ; Less 2% = % Increase added to current levy		0.00%	
3. % Increase (B1) less % Increase Exclusion (B2) = % increase inside cap		0.00%	
5. % Increase Exclusion (B2) * 2012 Expended = 2013 appropriation added to levy		\$0	
6. Amount above the Levy Exclusion (Actual Increase - State Health Benefit Average)		\$0	
2013 Increase in Appropriation		\$0	

Pension Contribution Calculation Sheet

Fire District	COUNTY	EXAMINER
Washington Township Fire District # 1	Warren	
Proposed Budget PERS Contribution Appropriated		\$0
Proposed Budget PFRS Contribution Appropriated		\$0
Anticipated Revenues for Fringe Benefits Directly Offsetting Pension Costs		\$0
*Net Current Year Base Amount		\$0
Final Budget PERS Contribution		\$0
Final Budget PFRS Contribution		\$0
Realized Revenues for Fringe Benefits Directly Offsetting Pension Costs		\$0
*Net Prior Year Base Amount		\$0
Pension Contribution Exclusion		\$0

LOSAP Calculation Sheet

Fire District	COUNTY	EXAMINER
Washington Township Fire District # 1	Warren	
LOSAP - Proposed Budget		\$32,000
LOSAP - Final Budget		\$40,000
LOSAP Exclusion (+/-)		(\$8,000)

Debt Service Calculation Sheet

Fire District	COUNTY	EXAMINER
Washington Township Fire District # 1	Warren	
Total Debt Service Appropriation (Proposed Budget)		\$46,207
Current Year Base Amount		\$46,207
Total Debt Service Appropriation Expended (Final Budget)		\$0
Final Budget Base Amount		\$0
Debt Service Exclusion		\$46,207

Capital Appropriation Calculation Sheet

Fire District	COUNTY	EXAMINER
Washington Township Fire District # 1	Warren	
Total Capital Appropriation (Proposed Budget)		\$61,500
Capital Appropriation offset from Restricted Fund (Proposed Budget)		\$0
Capital Appropriation offset from Grant Revenue (Proposed Budget)		\$0
Capital Appropriation offset from Unrestricted Fund (Proposed Budget)		\$0
Current Year Base Amount		\$61,500
Total Capital Appropriation (Final Budget)		\$160,000
Capital Appropriation offset from Restricted Fund (Final Budget)		\$100,000
Capital Appropriation offset from Grant Revenue (Final Budget)		\$0
Capital Appropriation offset from Unrestricted Fund (Final Budget)		\$0
Final Budget Base Amount		\$60,000
Capital Expenditure Exclusion		\$1,500

The instructions can be found on the Instruction Tab of the workbook.

Shared Services Calculation Sheet

Fire District	EXAMINER
Washington Township Fire District # 1 (Warren)	
Current Year Shared Services Capital, Debt Service, Pension, Health Benefits and Declared Emergency Appropriations	\$0
Prior Year Shared Services Capital, Debt Service, Pension, Health Benefits and Declared Emergencies Expended	\$0
Shared Service Exclusion	\$0

