

**Board of Fire Commissioners  
Washington Township Fire District No. 1  
P. O. Box 152  
Washington, New Jersey 07882**

**Minutes for December 14, 2016:**

**Meeting Called to Order by R. Dorio at 8:00 P.M.**

**Pledge of Allegiance**

R. Dorio requested a moment of silence for all fallen firefighters.

**Roll Call**

Chairman – Ralph Dorio – Present  
Vice Chairman – Carl Shotwell – Absent  
Secretary – Karl Spolarich – Present  
Treasurer – Margaret Tobin – Present  
Assistant Secretary/Treasurer – John Kappus – Absent

**Certification of Public Meeting Law**

K. Spolarich, secretary, noted that this meeting was being held in compliance with the Open Public Meetings Law of 1975 in as much as a notice had been published in *The Express Times* and/or *The Star Ledger* and posted at the municipal building.

**Reading of Minutes**

Minutes from the November 9, 2016, meeting were read by K. Spolarich. Motion to accept minutes as read made by M. Tobin. Second was made by R. Dorio. All were in favor.

**Correspondence**

None.

**Report of Fire Chief**

Monthly activity report for November 2016 submitted by Chief M. Tobin.

**Report of Fire Department**

None.

## **Report of Fire Official**

None.

## **Old Business**

R. Dorio reported that the Building Committee is looking into models and plans for a new building.

## **New Business**

### **Resolution #16-016 – Adoption of Temporary Budget for 2016**

K. Spolarich made a motion to adopt a temporary budget for 2017 until the fire district election scheduled for Saturday, February 18, 2017. Second was made by M. Tobin. All were in favor.

### **Resolution #16-017 – 2017 Budget Presentation**

Proposed 2017 budget of the Board in the amount of \$548,280.00, with a total of \$522,575.00 to be raised by taxes, was presented for public discussion and approval. K. Spolarich made a motion to approve the 2017 proposed budget. Second was made by M. Tobin. All were in favor.

### **Meeting opened to the public by R. Dorio at 8:07 P.M.**

No public participation.

### **Meeting closed to the public by R. Dorio at 8:08 P.M.**

### **Treasurer's Report/Payment of Bills**

Treasurer's report for December 14, 2016, read and submitted by M. Tobin. Motion to pay bills made by K. Spolarich. Second was made by R. Dorio. All were in favor. The total of the approved bills for December 14, 2016, is \$9,008.98.

## **Miscellaneous**

None.

## **Adjournment**

Motion made by K. Spolarich to adjourn meeting at 8:10 P.M. Second was made by M. Tobin. All were in favor.

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**Karl B. Spolarich**  
**Secretary**

## Washington Township Fire Department

### Chiefs Report November 2016

December 5, 2016

For the month of October, 2016 the Washington Township Fire Department held 1 Business Meeting 3 Drills/Events and responded to 13 Emergency calls for a total of 199.3 Man Hours.

Structure Fire – We will be meeting after tonight’s business meeting to discuss the fire timeline and what can be done to improve response times.

Orange Distress Buttons on radios have been pointed to Warren County Command Channel.

External Training – Members attended Battle Ready Training in PA this past Saturday.

SCBA – I will reschedule the MSA Demonstration for January sometime.

Cleveland Load - Straps and Nozzles are being ordered to make all packs standard.

Tree Lighting – December 10, 2016 details to follow.

Johnson Dodge – The fitting saga continues. It appears that no they have the fittings on the wrong pipes.

Mutual Aid X-Mas Party – December 12. We are hosting.

Steak Dinner – December 19.

X-Mas Schedule – We won’t be meeting on December 26<sup>th</sup> Merry Christmas.

#### Upcoming Calendar of Events

12/05/2016 – Business Meeting

12/10/2016 – Tree Lighting Town Hall

12/14/2016 – District Meeting

12/12/2016 – Mutual Aid Christmas Party Brass Castle

12/19/2016 – Chief’s Steak Dinner

12/26/2016 – Merry Christmas No Drill

**THE COMMISSIONERS OF FIRE DISTRICT NO. 1  
IN THE TOWNSHIP OF WASHINGTON, COUNTY OF WARREN**

**Resolution #16-016**

**Adoption of Temporary Budget for 2017**

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WHEREAS, it has become necessary for the Commissioners of Fire District No. 1 in the Township of Washington, County of Warren, by resolution, to adopt a temporary budget to make appropriations and to provide for the period between the beginning of the fiscal year, January 1, 2017, and the adoption of the budget by the legal voters of the fire district, which election is scheduled for February 18, 2017.

NOW, THEREFORE, be it RESOLVED by the Commissioners of Fire District No.1 in the Township of Washington, County of Warren, as follows:

(1) A temporary budget is hereby adopted to be effective from the beginning of the fiscal year as noted above and to be in full force and effect until the adoption of the annual fire district budget as referenced above; the total of the appropriations of the temporary budget to reflect not in excess of 14% of the total of the appropriations made for all purposes in the budget for the preceding fiscal year exclusive of appropriations for interest and debt redemption charges and capital improvements.

**Washington Township Fire District #1**

**Unpaid Bills Detail**

**All Transaction 12/14/16**

	<u>Date</u>	<u>Memo</u>	<u>Open Balance</u>	<u>Num</u>
<b>Bailey Duffell</b>				
	12/13/2016	reimbursement for class fees	<u>55.00</u>	
Total Bailey Duffell			55.00	3579
<b>Bill Crampton - v</b>				
	12/14/2016		<u>55.00</u>	
Total Bill Crampton - v			55.00	3580
<b>Comcast</b>				
	12/13/2016	phones and internet brass castle	158.76	
	12/13/2016	phones and internet washburn	<u>255.57</u>	3581
Total Comcast			414.33	
<b>Fleet Services</b>				
	12/13/2016	truck fuel	<u>206.07</u>	3582
Total Fleet Services			206.07	
<b>Lucian Miller</b>				
	12/14/2016		<u>55.00</u>	3583
Total Lucian Miller			55.00	
<b>M&amp;W Communications</b>				
	12/13/2016		<u>262.50</u>	3584
Total M&W Communications			262.50	
<b>New Jersey American Water</b>				
	12/13/2016	hydrants	<u>5,682.60</u>	3585
Total New Jersey American Water			5,682.60	
<b>New Jersey Fire Equipment</b>				
	12/13/2016		<u>864.18</u>	3586
Total New Jersey Fire Equipment			864.18	
<b>R&amp;L Data Centers Inc.</b>				
	12/13/2016		<u>77.91</u>	3587
Total R&L Data Centers Inc.			77.91	
<b>Richard M. Braslow, ESQ</b>				
	12/13/2016		85.00	
	12/13/2016		<u>391.00</u>	3588
Total Richard M. Braslow, ESQ			476.00	
<b>Verizon Wireless</b>				
	12/13/2016	line officer and fire prevention phones	<u>532.20</u>	3589
Total Verizon Wireless			532.20	

**Witmer Associates Inc.**

12/14/2016 gloves

328.19 3590

Total Witmer Associates Inc.

328.19

**TOTAL**

**9,008.98**