

**Board of Fire Commissioners
Washington Township Fire District No. 1
P. O. Box 152
Washington, New Jersey 07882**

Minutes for October 13, 2021:

Meeting Called to Order by J. Kappus at 7:00 P.M.

Pledge of Allegiance

J. Kappus requested a moment of silence for all fallen firefighters.

Roll Call

Chairman – John Kappus – Present
Vice Chairman – Michael Riotto – Present
Secretary – Karl Spolarich – Present
Treasurer – Marc DeMarco – Present
Assistant Secretary/Treasurer – Matthew Noctor – Present

Certification of Public Meeting Law

K. Spolarich, secretary, noted that this meeting was being held in compliance with the Open Public Meetings Law of 1975 in as much as a notice had been published in *The Express Times* and/or *The Star Ledger* and posted at the municipal building.

Reading of Minutes

Minutes from the September 8, 2021, meeting were read by K. Spolarich. Motion to accept minutes as read made by M. DeMarco. Second was made by M. Riotto. All were in favor.

Correspondence

M. DeMarco received the “New Jersey State Association of Fire Districts June 5, 2021 Quarterly Meeting” minutes.

Report of Fire Department

None.

Report of Fire Chief

Monthly activity report for September 2021 read and submitted by Chief B. Trimmer.

Report of Fire Official

Monthly activity report for September 2021 read and submitted by Fire Official E. Kiley.

Old Business

None.

New Business

Resolution #21-015 – Certification of Annual Audit

K. Spolarich made a motion to certify the 2020 annual audit as completed by Urban & Jinks. Second was made by M. Riotto. All were in favor.

Resolution #21-016 – Establishing the Compensation for Members of the Board of Fire Commissioners

Motion made by K. Spolarich to establish the Commissioners annual compensation as follows:

Chairman	\$3000.00
Treasurer	\$3000.00
Secretary	\$3000.00
Vice Chairman	\$2400.00
Assistant Secretary/Treasurer	\$2400.00

Second was made by M. DeMarco. All were in favor.

Meeting opened to the public by J. Kappus at 7:20 P.M.

No public participation.

Meeting closed to the public by J. Kappus at 7:21 P.M.

Treasurer's Report/Payment of Bills

Treasurer's report for October 12, 2021, read by M. DeMarco. Motion to pay bills made by K. Spolarich. Second was made by M. Riotto. All were in favor. The total of the approved bills for October 12, 2021, is \$59,814.42.

Miscellaneous

None.

Adjournment

Motion made by M. DeMarco to adjourn meeting at 7:31 P.M. Second was made by M. Riotto. All were in favor.

Karl B. Spolarich
Secretary

Washington Township Fire Department

October 13, 2021

Board of Fire Commissioners:

Chief's report for the month of September 2021

Accomplishments for the month:

We had 35 fire calls.

We held a total of 3 drills.

We held 1 Business meeting.

Sincerely,

Chief Brian Trimmer

**Washington Township Bureau of Fire Prevention
Fire Official Report
211 Route 31 North
Washington, NJ 07882**

SEPTEMBER

Monthly Report 2021

Non Life Hazard Inspections - 09

Life Hazard Inspections - 09

CSDCMAC - 18

Permits Issued - 0

Non Life Hazard Fees Collected -152.00

Life Hazard Fees collected from State of NJ -0.00

Smoke Detector Fees (CSDCMAC) collected- 900.00

Permit Fees collected - 0.00

Fire Inspector Hours - HRS FOR AUGUST 12

HRS FOR SEPTEMBER 16.5

TOTAL 28.5hrs

Edward Kiley

Fire Official - Washington Township Fire District #1

GOVERNING BODY CERTIFICATION OF THE ANNUAL AUDIT
FORM OF RESOLUTION # 21-015

WHEREAS, N.J.S.A. 40A:5-4 requires the governing body of every local unit to have made an annual audit of its books, accounts and financial transactions, and

WHEREAS, the Annual Report of Audit for the year 2020 has been filed with the *Municipal Clerk* pursuant to N.J.S.A. 40A:5-6, and a copy has been received by each member of the governing body; and,

WHEREAS, R.S. 52:27BB-34 authorizes the Local Finance Board of the State of New Jersey to prescribe reports pertaining to the local fiscal affairs; and,

WHEREAS, the Local Finance Board has promulgated N.J.A.C. 5:30-6.5, a regulation requiring that the governing body of each municipality shall by resolution certify to the Local Finance Board of the State of New Jersey that all members of the governing body have reviewed, as a minimum, the sections of the annual audit entitled "Comments and Recommendations, and,

WHEREAS, the members of the governing body have personally reviewed as a minimum the Annual Report of Audit, and specifically the sections of the Annual Audit entitled "Comments and Recommendations, as evidenced by the group affidavit form of the governing body attached hereto; and,

WHEREAS, such resolution of certification shall be adopted by the Governing Body no later than forty-five days after the receipt of the annual audit, pursuant to N.J.A.C. 5:30-6.5; and,

WHEREAS, all members of the governing body have received and have familiarized themselves with, at least, the minimum requirements of the Local Finance Board of the State of New Jersey, as stated aforesaid and have subscribed to the affidavit, as provided by the Local Finance Board, and

WHEREAS, failure to comply with the regulations of the Local Finance Board of the State of New Jersey may subject the members of the local governing body to the penalty provisions of R.S. 52:27BB-52, to wit:

R.S. 52:27BB-52: A local officer or member of a local governing body who, after a date fixed for compliance, fails or refuses to obey an order of the director (Director of Local Government Services), under the provisions of this Article, shall be guilty of a misdemeanor and, upon conviction, may be fined not more than one thousand dollars (\$1,000.00) or imprisoned for not more than one year, or both, in addition shall forfeit his office.

NOW, THEREFORE BE IT RESOLVED, That the Board of Commissioners of the Fire District No. 1 of the Township of Washington, hereby states that it has complied with N.J.A.C. 5:30-6.5 and does hereby submit a certified copy of this resolution and the required affidavit to said Board to show evidence of said compliance.

I HEREBY CERTIFY THAT THIS IS A TRUE COPY OF THE RESOLUTION PASSED AT THE MEETING HELD ON **OCT.13**, 2021.


Clerk

**THE COMMISSIONERS OF FIRE DISTRICT NO. 1
IN THE TOWNSHIP OF WASHINGTON, COUNTY OF WARREN**

Resolution #21-016

Establishing the Compensation for Members of the Board of Fire Commissioners

WHEREAS, N.J.S.A. 40A:14-88 provides that each member of the Board of Fire Commissioners shall receive as compensation such amounts as the Board shall fix; and

WHEREAS, N.J.S.A. 40A:14-88 further provides that the compensation so fixed shall be subject to review by the governing body wherein the Fire District is located; and

WHEREAS, the compensation for members of the Board is set forth in Schedule A to the resolution.

NOW THEREFORE, be it RESOLVED by the Commissioners of Fire District No. 1 in the Township of Washington, County of Warren, as follows:

- (1) The Commissioners shall receive the compensation set forth on the attached schedule subject to review by the governing body of the municipality.
- (2) A copy of this resolution shall be forwarded to the governing body of the municipality upon adoption.

**THE COMMISSIONERS OF FIRE DISTRICT NO. 1
IN THE TOWNSHIP OF WASHINGTON, COUNTY OF WARREN**

Resolution #21-016 - Schedule A

Establishing the Compensation for Members of the Board of Fire Commissioners

Schedule A:

Chairman	\$3000.00
Treasurer	\$3000.00
Secretary	\$3000.00
Vice Chairman	\$2400.00
Assistant Secretary/Treasurer	\$2400.00

Washington Township Fire District #1

Unpaid Bills Detail

As of October 12, 2021

	<u>Type</u>	<u>Date</u>	<u>Num</u>	<u>Due Date</u>	<u>Aging</u>	<u>Open Balance</u>
Advance Auto Parts						
	Bill	10/12/2021	6276046133	10/22/2021		<u>86.09</u>
Total Advance Auto Parts						86.09
B&R Uniforms						
	Bill	10/12/2021	33478	10/12/2021		<u>226.70</u>
Total B&R Uniforms						226.70
Comcast						
	Bill	10/12/2021	8499052730036227	10/22/2021		185.91
	Bill	10/12/2021	8499052730036219	10/22/2021		<u>360.95</u>
Total Comcast						546.86
Elizabeth Truck Center						
	Bill	10/12/2021	31756	10/22/2021		<u>16,448.49</u>
Total Elizabeth Truck Center						16,448.49
Enforsys						
	Bill	10/12/2021	10976	10/22/2021		<u>2,150.00</u>
Total Enforsys						2,150.00
Fire and Safety Services , LTD.						
	Bill	10/12/2021	so21-1357	10/22/2021		<u>170.35</u>
Total Fire and Safety Services , LTD.						170.35
Fleet Services						
	Bill	10/12/2021	74310639	10/22/2021		<u>500.00</u>
Total Fleet Services						500.00
Frank Rymon and Sons Inc.						
	Bill	10/12/2021		10/22/2021		<u>33.07</u>
Total Frank Rymon and Sons Inc.						33.07
Lincoln National LIC						
	Bill	10/12/2021	CR33139	10/22/2021		<u>19,553.00</u>
Total Lincoln National LIC						19,553.00
New Jersey American Water						
	Bill	10/12/2021	1018-210023095075	10/12/2021		<u>12,285.36</u>
Total New Jersey American Water						12,285.36

Richard Braslow

Bill	10/12/2021	22282	10/12/2021	<u>214.50</u>
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Total Richard Braslow				214.50
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Urban And Jinks

Bill	10/12/2021	16725	10/22/2021	<u>7,600.00</u>
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Total Urban And Jinks				<u>7,600.00</u>
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TOTAL				<u><u>59,814.42</u></u>
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